

VACANCY



WAREHOUSE MANAGER

A vacancy has arisen within the Operations Department on our Dunkeswell site.

Applications are invited for the above post. Key responsibilities are listed below (not exhaustive):

- Strategically manage warehouse in compliance with company's policies, procedures and vision.
- Maintain accurate material receipts, stock management and material shipment through the company ERP system.
- Manage site Logistics including stocktaking, 3rd party providers, site footprint, Aged Stock, New Product and Offsite Storage.
- Initiate, coordinate and enforce optimal operational policies and procedures.
- Adhere to all warehousing, handling and shipping legislation requirements.
- Organise the recruitment and training of staff, as well as monitoring staff performance and progress.
- Motivate, organise and encourage teamwork within the workforce to ensure productivity targets are met or exceeded.
- Produce reports and KPI's regularly (Goods IN/OUT status reports, dead stock report etc.)
- Oversee the planned maintenance of FLT vehicles, machinery and equipment.

Person Specification:

- Degree or recognised equivalent in logistics, supply chain management or business administration.
- Proven experience as a Warehouse Manager.
- Hands on experience with warehouse management software and databases.
- Leadership skills with the ability to manage staff.
- Able to manage and prioritise multiple assignments at any one time, delivering high quality work that meets agreed commitments.
- Strong knowledge of warehousing Key Performance Indicators (KPIs).

This is a permanent, 40 hours per week position, Monday to Friday

Closing date: Monday 5 June 2017

Please visit our website www.scgroup-global.com to apply or contact Rowanne Clapp for further details Rowanne.clapp@scgroup-global.com